



Leigh and Bransford Primary School

Hoopers Close, Leigh Sinton, Malvern, Worcs. WR13 5DX

Telephone: (01886 832 342)

E-mail: office@leighbransford.worcs.sch.uk

Headteacher: Stuart Bill BSc Hons, PGCE, NPQH

Wednesday, 2nd September 2020

Dear Parents/Carers,

We are really looking forward to welcoming our pupils back tomorrow morning at their allotted times. We have been working hard over the summer to ensure that the school is ready and safe to open. Below there are some important points for you to read. I would be very grateful if you read and digest these and share them with your child/children over the next few days.

The timings are as below. In order to maintain our class bubbles as far as is possible, it is important that you stick to these timings. Teachers will be opening their doors at the start time for their class "bubble". If you need to wait for another bubble to open or close then please do so at least 2m away from other families. It will really help us keep everyone safe if responsible social distancing is modelled by everyone during school times.

Class R	8.45 – 3.05	Hoopers close entrance
Class 1	9.05 – 3.25	Hoopers close entrance
Class 2	8.55 – 3.15	Hoopers close entrance
Class 3	8.45 – 3.05	Car park entrance
Class 4	9.05 – 3.25	Car park entrance
Class 5	8.55 – 3.15	Car park entrance
Class 6	8.45 – 3.05	Car park entrance

In line with local and government advice we have created some additional expectations of behaviour in light of the Covid-19 guidance. Again if you can read and digest what is below and share it with your child/children over the next few days that would be really helpful. We understand that some children have additional needs and we will cater for these. Our expectations are also different for older and younger pupils. Our main principles are:

- Arrive to and depart from school premises at the agreed time. Adults should maintain a two-metre distance to other families when dropping off or collecting their children from school. (We understand some parents have more than one pupil and therefore may have to wait on the school site for a few minutes.)
- Wash hands thoroughly on entering the school premises, before and after eating and before going home. Wash hands as per adult instruction. Always use soap and water or hand sanitiser.
- Only use hand sanitiser under adult supervision.

- Pupils in classes 1-6 to remain in their designated seating within the classroom during lesson time. (Unless a toilet break needed or an adult directs differently).
- Keep a safe distance from other pupils and refrain from physical contact with peers.
- Maintain healthy practices when coughing or sneezing - the main idea is to 'Catch it, Bin it, Kill it' Cover any cough or sneeze with a tissue, then throw the tissue in a bin. Then wash hands with soap and water for at least 20 seconds and avoiding touching the mouth, nose and eyes with hands.
- Adhere to rules in relation to toilet visits and pre-arranged playtime activities.
- Maintain responsibility for their own equipment e.g. stationery and water bottles and ensure that these are not shared with other pupils.
- Tell a member of staff if they are unwell and are exhibiting signs of CV-19.
- Children to remember to maintain a safe distance from staff.
- Children to come dressed in appropriate clothes for the day – school uniform, PE kit or Forest School depending on timetable.
- Everyone to come in school uniform tomorrow (3/9/20).

As per the text yesterday that went out to bus users, the bus is running. Please see: http://www.worcestershire.gov.uk/info/20826/worcestershire_school_transport_guidance_autumn_2020 for details of the procedures in place on school transport. These procedures are designed to help maintain class bubbles within school settings.

As I mentioned before the summer break, we will start the school year following our "recovery plan" which is designed to make our pupils feel welcome, safe, happy and secure. We will then move on to an assessment phase which will show us where the gaps in understanding are, before we move on to teaching to fill those gaps.

One last small item – please be aware that one of our covid control measures is plenty of fresh air and ventilation. This means that there will be lots of windows open and that school may well be colder than usual. With this in mind please ensure that your child has a jumper/cardigan and coat.

We look forward to seeing you tomorrow.

Yours sincerely

Stuart Bill

Headteacher